

# **Application Form**

Individual and joint applicants

## This form can be used to:

 Open a new ConBrio General Investment Account (individual and joint applicants only)

#### This form cannot be used to:

- Open a corporate General Investment Account (please refer to the corporate, trust, pension and charity applicants General Investment application form)
- X Withdraw funds from your existing General Investment Account (please refer to the General Investment Account Withdrawal form)
- X Make an additional subscription into an existing General Investment Account (please refer to the Additional Subscription form)

| Please read before co  | mpleting the app   | olication form   |  |
|--|--|--|--|
| • Please ensure you have ar  | ranged payment.  |  |  |
| <ul> <li>Please complete this form<br/>upon your investment sele</li> </ul>    | ,  | nancial adviser, or to                                     | either of the below dependent  |
| <b>ConBrio – Castlefield Inves</b><br>PO Box 12916<br>Chelmsford, CM99 2FT     | stment Partners LLP  | <b>ConBrio – Sanfor</b><br>PO Box 12918<br>Chelmsford, CM9 | <b>d DeLand Asset Management Ltd</b><br>9 2FU  |
| <ul> <li>Where "I" is used in this App<br/>made by each signatory o</li> </ul> |  | -  | tories, and the Declaration in is  |
| the relevant share class of  | the Fund(s) you wish to<br>.com, calling <b>0330 123 3</b> | invest in or transfer i                                    | entary Information Document for<br>Into. Copies are available on our<br>330 123 3739 (Sanford DeLand) or |
| Please ensure you have re-     (www.conbriofunds.com/te                        |  | & Conditions.  |  |
| Please tick/complete this  | form, as applicable, us                                    | sing BLOCK CAPITALS  | and blue or black ink.   |
|  |  |  |  |
| Name of holder   |  |  |  |
| Title  | Surname  |  |  |
| Forename(s)  |  |  | D.O.B.   |

If the account is for a specific purpose, such as investing on behalf of a minor, you can designate the account for your reference.

Account designation

#### Permanent residential address

| Address Line 1                                    |  |          |
|---|--|----------|
| Address Line 2                                    |  |          |
| Address Line 3                                    |  |          |
| Postcode  | Email                                  |          |
| Telephone   |  | Mobile   |
|   |  |          |
| Nationality(ies)/ Country(ies) o<br>tax residence | of Tax identification number(s) (TIN)* | ТІМ Туре |
|   | of Tax identification number(s) (TIN)* | ТІМ Туре |
|   | of Tax identification number(s) (TIN)* | ТІМ Туре |
|   |  | ТІМ Туре |

| Joint holder 1                                    |  |          |
|---|--|----------|
| Title   | Surname                                |          |
| Forename(s)                                       |  | D.O.B.   |
| Permanent residential ad                          | dress                                  |          |
| Address Line 1                                    |  |          |
| Address Line 2                                    |  |          |
| Address Line 3                                    |  |          |
| Postcode  | Email                                  |          |
| Telephone   |  | Mobile   |
| Nationality(ies)/ Country(ies) o<br>tax residence | of Tax identification number(s) (TIN)* | ТІМ Туре |
| *For UK investors this is your Nationa            | l Insurance (NI) number                |          |

# Joint holder 2

| Title       | Surname |        |
|-------------|---------|--------|
| Forename(s) |         | D.O.B. |

# Permanent residential address

| Address Line 1                                    |  |          |
|---|--|----------|
| Address Line 2                                    |  |          |
| Address Line 3                                    |  |          |
| Postcode  | Email                                  |          |
| Telephone   |  | Mobile   |
| Nationality(ies)/ Country(ies) c<br>tax residence | of Tax identification number(s) (TIN)* | ТIN Туре |
|   |  |          |
| *For UK investors this is your Nationa            |  |          |

| Title                                  | Sur   | name   |                               |
|--|---|--|-------------------------------|
| Forename(s)                            |   |  | D.O.B.                        |
| Permanent reside                       | ntial addres                                | SS   |                               |
| Address Line 1                         |   |  |                               |
| Address Line 2                         |   |  |                               |
| Address Line 3                         |   |  |                               |
| Postcode                               | Em  | ail  |                               |
| Telephone                              |   |  | Mobile                        |
| Nationality(ies)/ Cou<br>tax residence | ntry(ies) of                                | Tax identification number(s) (TIN)*  | ТIN Туре                      |
|  |   |  |                               |
|  |   |  |                               |
|  |   | irance (NI) number<br>e section above, or their immediate fo               | amily members/close associate |
| a 'Politically Exposed P               | als listed in the<br>erson' (PEP), or<br>No | e section above, or their immediate fo<br>have been in the last 12 months? | amily members/close associate |

#### **Investment Choice**

Please choose which Funds you wish to invest in and insert an amount in the appropriate box(es) below. You can invest with a lump sum amount and/or monthly contributions in General Shares only.

Minimum investment: £500 lump sum, £50 monthly contributions per Fund

| Fund   | Lump Sum | Monthly |
|--|----------|---------|
| Castlefield Investment Partners LLP  |          |         |
| CFP Castlefield B.E.S.T Sustainable Income Fund – General Income Shares                  |          |         |
| CFP Castlefield B.E.S.T Sustainable UK Opportunities Fund – General Income Shares        |          |         |
| CFP Castlefield B.E.S.T Sustainable UK Smaller Companies Fund – General Income<br>Shares |          |         |
| CFP Castlefield B.E.S.T Sustainable European Fund – General Income Shares                |          |         |
| CFP Castlefield B.E.S.T Sustainable Portfolio Growth Fund - General Income Shares        |          |         |
| CFP Castlefield B.E.S.T Sustainable Portfolio Income Fund - General Income Shares        |          |         |
| CFP Castlefield Real Return Fund - General Income Shares                                 |          |         |
| Sanford DeLand Asset Management Ltd  |          |         |
| CFP SDL UK Buffettology Fund – General Income Shares                                     |          |         |
| CFP SDL UK Buffettology Fund – General Accumulation Shares                               |          |         |
| CFP SDL Free Spirit Fund – General Income Shares   |          |         |
| CFP SDL Free Spirit Fund – General Accumulation Shares                                   |          |         |

\*Monthly contributions must be rounded in £10 amounts. If you have chosen monthly contributions, please complete the direct debit instruction at the end of this form and ensure that a cheque from the same account, made payable to ConBrio Fund Partners Limited, is submitted with this application form to represent the first contribution. Contributions will be collected from your bank on the first working day of the month.

**Income Shares:** Your share of the net income of the Fund is paid to you in cash unless you have elected to reinvest the income, whereby additional shares will be purchased at no cost. If you have chosen income shares, please complete the following section: Income payments.

#### **Income payments**

Please choose how you would like to receive any income generated from your investment.

If you do not tick either of these boxes, your net income will automatically be reinvested.



Income sent direct to your bank/building society (Please ensure that you complete your bank details on page 7)

Income reinvested to purchase more shares

#### Income withdrawal by share encashment

You can choose to receive a monthly cash amount by encashing some of the shares in your investment. Please ensure you complete your bank account details on page 7. Please choose where you want your cash withdrawn from and insert the amount in the appropriate box(es) below (minimum £50 per Fund and per investment option, per month to the nearest whole pound). **Please bear in mind that the higher the level of cash withdrawal, the greater risk of capital erosion.** 

| Fund   | Monthly income withdrawal |
|--|---------------------------|
| Castlefield Investment Partners LLP  |                           |
| CFP Castlefield B.E.S.T Sustainable Income Fund – General Income Shares                  |                           |
| CFP Castlefield B.E.S.T Sustainable UK Opportunities Fund – General Income Shares        |                           |
| CFP Castlefield B.E.S.T Sustainable UK Smaller Companies Fund – General Income<br>Shares |                           |
| CFP Castlefield B.E.S.T Sustainable European Fund – General Income Shares                |                           |
| CFP Castlefield B.E.S.T Sustainable Portfolio Growth Fund - General Income Shares        |                           |
| CFP Castlefield B.E.S.T Sustainable Portfolio Income Fund - General Income Shares        |                           |
| CFP Castlefield Real Return Fund - General Income Shares                                 |                           |
| Sanford DeLand Asset Management Ltd  |                           |
| CFP SDL UK Buffettology Fund – General Income Shares                                     |                           |
| CFP SDL UK Buffettology Fund – General Accumulation Shares                               |                           |
| CFP SDL Free Spirit Fund – General Income Shares   |                           |
| CFP SDL Free Spirit Fund – General Accumulation Shares                                   |                           |

#### **Payment Method**

Cheque enclosed payable to ConBrio Fund Partners Limited

Electronic transfer to ConBrio Fund Partners Limited

(Please make your payment using your surname as the reference.)

Account Name: ConBrio FP Ltd Dealing

Dealing Sort: 16-50-50

Account Number: 84328056

Address: Bank of America,

5 Canada Square, London, E14 5AQ

Direct Debit, for regular monthly savings (Please complete Direct Debit)

## Bank/Building Society details for redemptions and income distributions

Please complete your account details below in order that we can make any income payments or redemption payments to your bank or building society. In order to verify the account, we require EITHER: An original voided cheque; An original paying in slip; A bank statement not older than six months, either an original or a copy certified by an appropriate person (solicitor, accountant or your bank/building society manager). Internet based bank statements are not acceptable.

Please inform us if you change your bank account, as you will need to provide new evidence so we can verify the account. Bank/ Building Society:

| Bank / Building Society:                   |             |
|--|-------------|
| Address Line 1                             |             |
| Address Line 2                             |             |
| Address Line 3                             | Postcode    |
| Name of Account to be credited:            |             |
| Sort Code:                                 | Account No: |
| Building Society reference or roll number: |             |

# Adviser/Agent Details

#### Financial advisers/agents, please complete the following section

As agent on the deal, I/we certify that:

- The identity of the above-named investor(s) has/have been verified by me/us in accordance or at a level exceeding the standard evidence set out in the guidance for the UK financial sector issued by the Joint Money Laundering Steering Group (JMLSG).
- The documentary evidence to support the identification is held by me/us and can be produced on demand.

Financial Adviser/Agent name:

Company name:

Financial services register number:

Stamp (including registered address)

Signature

Date

ConBrio Fund Partners Limited will not pay commission to any financial adviser or facilitate adviser charging in respect of these investments.

#### **Adviser Authorisation**

#### The applicant should complete and sign this section.

I, the applicant, authorise ConBrio Fund Partners Limited to accept instructions, as relates to the below activities, on my behalf from the adviser/agent appointed by me.

Please tick the appropriate box(es).

Obtain information about investments held, including valuations and transaction history

Update information on the account, such as correspondence address

Provide dealing instructions

If at any later date I no longer wish the adviser/agent to be authorised to provide instructions, I will advise ConBrio Fund Partners in writing, and acknowledge that the authorisation given will remain effective until that revocation has been received by ConBrio Fund Partners, or until such later date as I shall specify.

Signature

Date

# Declaration and signature(s)

#### The Declaration and Authority

#### I apply to make the investment(s) in the fund(s) specified and confirm that I have received financial advice/ not received financial advice (delete as appropriate).

I enclose a cheque(s) for the amount(s) stated in the preceding pages made payable to ConBrio Fund Partners Limited or have otherwise arranged payment as outlined in the form above.

I authorise ConBrio Fund Partners Limited to make any income payments, as instructed, and/or redemption payments to the bank or building society shown in preceding pages. ConBrio Fund Partners Limited does not accept any responsibility for the quotation of building society account numbers and the quotation of any such number(s) is entirely at the risk of the investor.

I understand that ConBrio Fund Partners Limited is utilising the delivery versus payment exemption for the purpose of settling a transaction in relation to units in a regulated collective investment scheme and therefore my money may not be treated as client money for the period up to the close of business on the business day following the date of receipt of the money.

I declare that the information provided on this form is to the best of my knowledge and belief, accurate and complete. I agree to notify ConBrio Fund Partners Limited immediately in the event the information in relation to tax residency changes.

In line with current Money Laundering Regulations, I accept that ConBrio Fund Partners Limited will undertake a search with a Credit Reference Agency for the purposes of verifying my identity. To do so the Credit Reference Agency may check the details I supply against any particulars on any database (public or otherwise) to which they have access. They may also use my details in the future to assist other companies for verification purposes. A record of the search will be retained. I may also be required to provide further information in order for you to verify my identity.

#### **Data Protection**

#### I agree to the following:

- The information I provide on this application form (or subsequently provide) will be held and processed by ConBrio Fund Partners Limited as data controller for the purposes of General Data Protection Regulation and the Data Protection Act 2018.
- ConBrio Fund Partners Limited may hold and process information for the administration of the service(s) for which I am currently applying or may apply for in the future, for the operation of my investment in units or shares (e.g. for registration and distribution purposes), for the purposes of statistical analysis and the marketing of goods or services by this company or other companies in the Castlefield Partners Limited group. This data may be held for up to seven years after your investment ceases, in line with the Law.
- ConBrio Fund Partners Limited may transfer information to other companies in the Castlefield Partners Limited Group for any of the above purposes. Such third-party agents may be in countries located outside of the European Economic Area (EEA). ConBrio Fund Partners Limited will take steps to ensure that my privacy rights are respected since these countries may not have comprehensive data protection and other laws as countries in the EEA.
- Further information about how ConBrio Fund Partners may use your data is available in our privacy notice, which can be accessed at: www.conbriofunds.com/privacy-notice
- If you would like your personal data to be used for marketing purposes, **please tick this box**
- Where a financial adviser acts on my behalf, ConBrio Fund Partners Limited will disclose information concerning my investment to that financial adviser.
- Save as noted above, ConBrio Fund Partners Limited will not provide to any other third party any information relating to me, unless I have given my consent or unless ConBrio Fund Partners Limited is required to do so by law.
- You are entitled to request details of information we may hold about and to require us to correct any inaccuracies in your personal data.
- I declare that I am aged 18 years old or older.

#### Application Form - Individuals and joint applicants

On signing this declaration, I confirm that I have read the Terms & Conditions, the latest Key Investor Information Document and Supplementary Information Document for the relevant share class of the Fund/s I apply to invest into.

#### Signature(s)

#### All applicants must sign

#### Named Holder

| Signature | Date |
|-----------|------|
|           |      |
|           |      |
|           |      |

#### **1st Joint Holder**

| Signature | Date |
|-----------|------|
|           |      |
|           |      |
|           |      |

#### 2nd Joint Holder

| Signature | Date |
|-----------|------|
|           |      |
|           |      |
|           |      |

#### **3rd Joint Holder**

| Signature | Date |
|-----------|------|
|           |      |
|           |      |
|           |      |
|           |      |

#### Send the completed form to:

ConBrio - Castlefield Investment Partners LLP PO Box 12916, Chelmsford, CM99 2FT

#### ConBrio – Sanford DeLand Asset Management Ltd PO Box 12918, Chelmsford, CM99 2FU

#### Checklist

Once you have signed the application, please check that you have completed all applicable sections and enclosed the following: (as applicable)

Signed Cheque (or have otherwise arranged payment as outlined in form above)

Direct Debit Form

#### Application Form - Individuals and joint applicants

Direct debit for regular savers - instruction to your Bank/Building Society to pay by direct debit



The bank account must be held in the name of one or more of the applicants.

# Name and full postal address of your Bank or Building Society:

| To the Manager:                         | ConBrio Fund Partners' reference number (office use only)  |
|---|--|
| Bank/Building Society Address:          | Your instructions to the Bank/Building Society   |
| Postcode: Name(s) of Account Holder(s): | Please pay ConBrio Fund Partners Limited Direct Debits from<br>the account detailed in this Instruction subject to the<br>safeguards assured by the Direct Debit Guarantee.<br>I understand that this Instruction may remain with ConBrio<br>Fund Partners Limited and, if so, details will be passed<br>electronically to my Bank Building Society.<br>Signature 1: |
| Bank/Building Society Account Number:   |  |
| Branch Sort Code:                       | Signature 2:   |
| Date (DD/MM/YY):                        |  |

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Banks and building societies may not accept Direct Debit instructions for some types of account.

This guarantee should be detached and retained by the Payee.

#### The Direct Debit Guarantee



- This Guarantee is offered by all banks and building societies that accept instructions to pay Direct Debits.
- If there are any changes to the amount, date or frequency of your Direct Debit, ConBrio Fund Partners Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request ConBrio Fund Partners Limited to collect a payment, confirmation of the amount and date will be given to you at the time of the request.

- If an error is made in the payment of your Direct Debit by ConBrio Fund Partners Limited or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society.
  - If you receive a refund you are not entitled to, you must pay it back when ConBrio Fund Partners Limited asks you to.
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.

ConBrio is a trading name of ConBrio Fund Partners Limited (CFP) and a registered trade mark and the property of Castlefield Partners Limited. CFP is authorised and regulated by the Financial Conduct Authority Number 229057. Registered in England and Wales Nos. 04605261. Registered Office: 111 Piccadilly, Manchester, M1 2HY. Part of the Castlefield Partners Limited employee owned group. Member of the Employee Ownership Association.

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